

EES 2018 Annual General Meeting

Thursday, 4 October, 2018

The International Congress Centre Ioannis Vellidis C.C., TIF HELEXPO SA

Thessaloniki, Greece

Meeting room: Ellopia

Time: 19:00 – 20:00

MINUTES of the Annual General Meeting (AGM) of **European Evaluation Society**, an association, having its corporate seat in 's-Gravenhage, and offices at Johannes Vermeerplein 11, 1071 DV Amsterdam, registered with the Trade Register of the 's-Gravenhage Chamber of Commerce under number 40413697, hereinafter to be referred to as the **Association** or the **EES**, held in Thessaloniki, Greece on 4th October 2018.

As Chairperson of the Meeting acted Bastiaan de Laat, President of the EES

1) Welcome

The Chairperson opened the Meeting and declared:

- that this is an Annual General Meeting held physically, on the occasion of the 13th EES Biennial Conference, as per the EES' Statutes, Art. 13, paragraph 2;
- that in the notice to convene this meeting all issues to be acted upon have been stated, in particular the information on finances and audit report.

The Chairperson introduced other presenters: *Vice President* – Daniele Lemarque, *Secretary General* – Karin Kohlweg, *Treasurer* – Laura Fantini.

The Chairperson presented the AGM Agenda, which was approved by the Meeting.

2) Approval of the General Meeting Minutes 2017

The Secretary General presented the minutes from the previous Annual General Meeting, which took place in December 2017 in Prague via virtual means and asked for comments.

- The minutes were unanimously approved by the 2018 Annual General Meeting.

3) President's Annual Report: Highlights 2017–2018

The Chairperson stated on the activities and highlights of the EES in 2017/2018

- *Follow up of 2016 Conference*
- *Preparation EES 2018*
- *VEPR*
- *Partnerships*
New and renewed partnerships

- **Events**

UNDP National Evaluation Capacity Conference, Istanbul

DEGEVAL

Lunch workshop with EC staff

The Chairperson states that the above partnerships are not exclusive and that EES is open to new invitations and encouraged EES members to participate in future events on behalf of EES. The Chairperson informed that the board has recently started a reflection of the newsletter 'Connections' content and will reach out to the EES members when there are more concrete ideas on that.

4) Finances/ Annual accounts 2017 results

The treasurer presented the Profit and Loss account for 2017 and compared the data with the financial statement of 2016. The treasurer informed that the EES finances for 2016 and 2017 have not been audited yet. The Chairperson commented that there has been some internal problems with the auditor and he and the treasurer are going to look into it. The chairperson advised that the audit reports will be announced during the next AGM, which is planned for early 2019.

The financial report/account of 2016 and 2017 will be adopted by the next AGM.

5) EES Board update and upcoming vacancies

The Secretary General presented the current list of board members. There are nine board members and three co-opted members. The co-opted board members – Mariana Branco, May Pettigrew and Sebastian Lemire will remain co-opted until the next AGM. The Secretary General announced that there is going to be a one vacancy available in 2019 as Ole Winckler Andersen is leaving the board by the end of year. The Secretary General thanked Ole Winckler Anderson for his contribution to EES. The Chairperson added that the co-opted board members are co-opted by the board according the Statutes. The Secretary General briefly described the upcoming elections process.

6) Voluntary Evaluator Peer Review (VEPR) progress

Weronika Felcis informed the AGM about the launching of the service after three years of piloting. There were 18 reviewers in the pilot phase and there are 12 candidatures for the next review, which will have a one year trial phase with an evaluation following. The service for EES members costs 75 EUR. Weronika Felcis briefly introduced the VEPR service including the process and application method. The Chairman underlined that the VEPR is one amongst several possible tools for professionalism and it is not a tool of the EES. It is a purposed service to EES members.

7) TWGs

The Chairman named the current Thematic Working Groups:

- *TWG 1 – Gender and Evaluation*
- *TWG 2 – Evaluating Sustainable Development*
- *TWG 3 – Private Sector Evaluation*
 - TWG 3.1 – Public Private Partnerships
 - TWG 3.2 – Evaluation of Financial Intermediaries (including SMEs)
 - TWG 3.3 – Corporate Self-Evaluation
 - TWG 3.4 – Specificity and Dynamics of Private Sector Evaluation
- *TWG 4 – Professionalisation of Evaluation*

- *TWG 5 – Emerging Evaluators*
- *TWG 6 – Methodology (in future)*

The Chairman asked the TWGs coordinators to update the AGM on the groups' activities. André Martinuzzi (TWG2) informed about the past events and presented the Sustainability - Open Access Journal. He also introduced Wolfgang Meyer as the new coordinator of the group. Stefano D'Errico (TWG4) informed about the plans of refreshing the membership database and a new agenda for the next year. Mariana Branco (TWG 5) referred to the NEC conference in Istanbul and the contact with Turkish Evaluation Society, a map of European Evaluation Capabilities for AEA and The YEES! Competition. The Chairman commented on the Mentoring programme and International Virtual Conference, which were established by TWG 5 and now adopted by the EvalPartners. Sven Harten from German Institute for Development Evaluation informed the AGM about his proposal of a newly emerging group Methodology.

8) NEXT AGM

The Secretary General announced that the next AGM is going to take place early 2019.

9) AOB

No AOB raised during the AGM.